ADMINISTRATORS COUNCIL

Meeting of Thursday, February 4, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 am, via Zoom. Participating in the video conference were: Kahele Dukelow; Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Announcements.
	1. One hundred fifty Kupuna Smart tablets and bags are being distributed.
	2. Admissions & Records is sponsoring a webinar session for parents.
	3. Dental Hygiene is doing keiki outreach.
	4. Pāʻina building will be closed next week Thursday and Friday for renovation.
	5. Black History Month films are available at the Library.
	6. The Mo'olelo, Mele & Hana No'eau Series continues.
3. Summer Schedule. Classes are anticipated to be mostly online. UHCC is planning to promote IS courses.
4. Fall Schedule. First-time, full-time freshmen will be given special focus due to concerns over 2020 freshmen transition and experience.
5. Sanitation. The campus will continue to follow CDC guidelines.
6. Fall Recruitment. The Council discussed recruitment efforts, including a marketing campaign, CARES scholarships, and recruitment webinars.
7. Financial Aid. Financial Aid will be using an algorithm that allows specific types or categorizes of students to be identified. Each campus will continue to have a Financial Aid director, though certain functions and tasks will be centralized system-wide. The organization chart for Financial Aid will change. One UHMC Financial Aid office employee has recently resigned.
8. Admissions & Records. The Council discussed possible changes to Admissions & Records system-wide.
9. Health Center. Chancellor Hokoana asked the Dean of CTE to speak with campus personnel regarding the Health Center and its mission and functions. The Council also discussed the frequency of campus COVID testing.
10. Next Meeting. The next meeting of the Council will be on Thursday, February 11, 2021.